



POLICY AND FINANCE COMMITTEE MEETING

MINUTES – 21 September 2011

Present: Mayor Adrienne Staples (Chairperson), Councillors Margaret Craig, Dean Davies (from 1:13pm), Mike Gray (from 1:07pm), Brian Jephson, Viv Napier, Julie Riddell, Solitaire Robertson, Keith Sexton and Max Stevens.

In attendance: Dr Jack Dowds (Chief Executive Officer), Paul Crimp (Group Manager Corporate Support) and Suzanne Clark (Committee Secretary).

Conduct of Business: The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public between 1:05pm and 1:46pm.

A1. Apologies

There were no apologies.

A2. Conflicts of Interest

No conflicts of interest were declared.

A3. Minutes for Confirmation: Policy & Finance Committee 10 August 2011

P&F RESOLVED (P&F2011/28) that the minutes of the Policy and Finance Committee meeting held on 10 August 2011 were received and confirmed as true and correct.

(Moved Cr Riddell /Seconded Cr Robertson)

Carried

A4. Policy and Finance Committee Action List from 10 August 2011

Councillors reviewed the action items from 10 August 2011.

P&F RESOLVED (P&F2011/29):

1. To receive the action items list.

(Moved Cr Gray/Seconded Cr Craig)

Carried

A5. Risk & Audit Working Party Notes – 25 August 2011

P&F RESOLVED (P&F2011/30):

1. To receive the Risk and Audit Working Party Notes of 25 August 2011.

(Moved Cr Stevens /Seconded Cr Jephson)

Carried

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

2. Action 960: Submit updated water policy for adoption at Council on 2 November 2011; P Crimp

B Reports

B1. Wairarapa Library Service Membership Policy Report

P&F RESOLVED (P&F2011/31):

1. To receive the information
2. To approve the policy changes to the Wairarapa Library Service Membership Policy.

(Moved Cr Craig/Seconded Cr Stevens)

Carried

C Financial Statements

The Group Manager Corporate Support spoke to the tabled financial reports and answered councillors' questions relating to budgets, debt arrears and ensuring key performance indicators (KPI's) for shared service areas between the Wairarapa councils were carried through to the LTP.

P&F NOTED:

1. Action 961: Undertake analysis to see if debt arrears are spread evenly across the district; P Crimp

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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